

# STOTFOLD TOWN COUNCIL

Greenacre Centre, Valerian Way, Stotfold, SG5 4HG  
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## Members of Stotfold Town Council,

**You are hereby summoned** to attend the Stotfold Town Council meeting to be held in the Council Chamber, Greenacre Centre, Stotfold on **Wednesday 6<sup>th</sup> July 2022 at 7.00pm** for the purpose of transacting business detailed in the agenda.

Central Bedfordshire Council Ward Members, representative of the press and electorates of Stotfold, for information.

*K Elliott-Turner*

**Mrs K Elliott-Turner**  
**Town Clerk**

1<sup>st</sup> July 2022

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### Members of the public:

**You are now able to observe our meetings by joining via [MS Teams](#). Join on your computer or mobile app [Click here to join the meeting](#)** Please note, our meetings may be recorded for minute taking purposes, and will be deleted after minutes are approved.

Members of the public are invited to observe the meeting and may speak in the 'public section' agenda item. As per Standing Orders, if you wish to speak, you must notify the Town Clerk of your intention prior to the start of the meeting (contact in advance [enquiries@stotfoldtowncouncil.gov.uk](mailto:enquiries@stotfoldtowncouncil.gov.uk) or 01462 730064 or you will be asked at the appropriate point in the agenda if unable to give prior indication).

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## AGENDA

1. [Apologies for absence](#)  
**To receive** apologies for absence from Town Council members.
2. [Disclosures of Members Interests and Dispensations](#)
  - a) Members to declare interests in respect of any item on the agenda
  - b) Proper Officer to consider written requests from members for dispensationsMembers are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.
3. [Mayor's announcements and civic attendance](#)  
Appended for members.
4. [Public section](#)  
Members of the public to speak on matters of concern, ask questions or make statements (maximum of 3 minutes per speaker), after giving notice of their wish to do so to the Town Clerk prior to the meeting. Order of speakers will be in order of notification. [Public Participation Policy](#) applies.

5. Clerk's Report, correspondence received & matters arising from previous council minutes, for information

Clerk's Report

- Richard Fuller MP will be holding a 'Town Hall' style meeting for local constituents in Stotfold, on Thursday 14<sup>th</sup> July from 6pm to 7.30pm in the Memorial Hall.

6. Council minutes

**To note and sign** as a correct record, the minutes of the Council meeting held on Wednesday 1<sup>st</sup> June 2022, and minutes of the Extra Council meeting held on 15<sup>th</sup> June 2022.

7. Council Vehicle Policy

**To consider** adopting the draft Council Vehicle Policy, appended for members. A copy of the Vehicle Check Sheet, Motor Incident Form and Risk Assessment for Driving on Sites in a council vehicle are also appended for members.

8. Electric Vehicle (EV) Charging Points – Brook Street car park and Memorial Hall car park

Members are asked **to consider** the report (appended for members) from Central Beds Council's Senior Sustainable Transport Officer regarding proposed Electric Vehicle (EV) Charging Points in two town council owned car parks (Brook Street car park and Memorial Hall car park), and **to consider** providing written approval for the use of the land in question for the level of provision being proposed in the report.

9. Riverside Playing Field youth shelter – graffiti project

**To consider** a proposal from Nicola King, Grand Union Housing's Youth & Community Coordinator, for a graffiti project on the youth shelter at Riverside Playing Field, as part of Stotfold's Community Action Day on 12<sup>th</sup> August 2022. For expediency, this has been brought to full council for consideration rather than the Recreation Grounds, Public Lands & Lighting Committee.

10. Stotfold Community Action Day – 12<sup>th</sup> August 2022

**To note** that Stotfold Community Action Day will take place on 12<sup>th</sup> August 2022, organised by Central Bedfordshire Council's Safer Communities Team. Having previously considered (and approved) using Brook Street Car Park to host stalls of agencies and partners, a revised format is being programmed. They will now 'flood the area' with uniformed officers from Central Bedfordshire Council, the Town Council and partner agencies, and will arrange for street cleansing, litter picks and other maintenance issues to be dealt with. Further details previously provided to members. **To consider** the Town Council's participation in the Day.

11. Reports

**To note** the following reports:

- a) Central Bedfordshire Council Ward Member
- b) Member and Nominated Representatives on Outside Bodies
- c) Town Plan Implementation Group (IG)
- d) Other Member Representative reports

12. [Accounts](#)
  - a) **To approve** payment of the list of expenditure items in the July 2022 payment run, and note income received during June 2022
  - b) **To review and note** the monthly committee budget report and bank balances as at end June 2022
  
13. [Recreation Grounds, Public Lands & Lighting Committee meeting 8<sup>th</sup> June 2022](#)

Members of the Recreation Grounds, Public Lands & Lighting Committee **to confirm** that the minutes are a correct record of the meeting. Members of council **to note** the minutes of the meeting.
  
14. [Planning Committee meeting 8<sup>th</sup> June 2022](#)

Members of the Planning Committee **to confirm** that the minutes are a correct record of the meeting. Members of council **to note** the minutes of the meeting.
  
15. [Planning Committee meeting 22<sup>nd</sup> June 2022](#)

Members of the Planning Committee **to confirm** that the minutes are a correct record of the meeting. Members of council **to note** the minutes of the meeting.
  
16. [Establishment Committee meeting 1<sup>st</sup> June 2022](#)

Members of the Establishment Committee **to confirm** that the minutes are a correct record of the meeting. Members of council **to note** the minutes of the meeting.
  
17. [Establishment Committee meeting 22<sup>nd</sup> June 2022](#)

Members of the Establishment Committee **to confirm** that the minutes are a correct record of the meeting. Members of council **to note** the minutes of the meeting.
  
18. [Questions from electors on items arising from the meeting](#)
  
19. [Items for information purposes only](#)

CLOSE