

# STOTFOLD TOWN COUNCIL

Greenacre Centre, Valerian Way, Stotfold, SG5 4HG  
01462 730064 [enquiries@stotfoldtowncouncil.gov.uk](mailto:enquiries@stotfoldtowncouncil.gov.uk)



29<sup>TH</sup> August 2024

**Members of Stotfold Town Council:** Cllr S Buck (Chair), Cllr S Hayes (Vice Chair), Cllr J Bendell, Cllr M Cooper, Cllr S Dhaliwal, Cllr S Hayes, Cllr J Headington, Cllr J Hyde, Cllr D Matthews, Cllr L Miller, Cllr J Smith, Cllr B Saunders, Cllr J Talbot, Cllr B Woods, Cllr N Venneear

**You are hereby summoned** to attend an **Stotfold Town Council** meeting to be held in the Council Chamber, Greenacre Centre, Stotfold on **Wednesday 4<sup>th</sup> September 2024 at 8.00pm** for the purpose of transacting business detailed in the agenda.

Central Bedfordshire Council Ward Members, representative of the press and electorates of Stotfold, for information.



**E Payne**  
Town Clerk

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## Members of the public:

**You are now able to observe our meetings by joining via MS Teams. Join on your computer or mobile app [Click here to join the meeting](#).** Please note, our meetings are recorded for minute taking purposes, and will be deleted after minutes are approved.

Members of the public are invited to observe the meeting and may speak in the 'public section' agenda item. As per Standing Orders, if you wish to speak, you must notify the Town Clerk of your intention prior to the start of the meeting (contact in advance [enquiries@stotfoldtowncouncil.gov.uk](mailto:enquiries@stotfoldtowncouncil.gov.uk) or 01462 730064 or you will be asked at the appropriate point in the agenda if unable to give prior indication).

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## AGENDA

### 1. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence from Town Council Members.

### 2. DISCLOSURES OF MEMBERS INTERESTS AND DISPENSATIONS

Members are reminded of their obligations to declare interests in accordance with the Code of Conduct. The Town Clerk will report any dispensation requests received. Where a matter arises at a meeting which relates to a Councillor's interest, the Councillor has the responsibility to declare that interest in accordance with the adopted Code of Conduct.

- a) To receive Member's declarations of interest in items on the Agenda.
- b) To consider any requests for dispensations.

### 3. PUBLIC SECTION

Members of the public to speak are entitled to be at this meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, Section 1, extended by the Local Government Act 1972, Section 100 unless precluded by the Council by resolution during the whole or part of

the proceedings. on matters of concern, ask questions or make statements (maximum of 3 minutes per speaker), after giving notice of their wish to do so to the Town Clerk prior to the meeting. Order of speakers will be in order of notification. [Public Participation Policy](#) applies.

**4. MEMBERS ON OTHER AUTHORITIES**

To receive and note the reports of CBC Ward Councillors.

**5. COUNCIL MINUTES**

To approve the Minutes of the Council meeting held on 26<sup>th</sup> June and the extra Council Meetings held on 31 July 2024 and 14 August 2024 as a true record of the meeting.

**6. MAYOR'S ANNOUNCEMENTS AND CIVIC ATTENDANCE**

Civic Attendance report attached for information.

**7. CLERK'S REPORT, CORRESPONDENCE RECEIVED & MATTERS ARISING FROM PREVIOUS COUNCIL MINUTES, FOR INFORMATION**

**8. COMMITTEE MINUTES**

To **receive** the Minutes of the following Committee meetings and note or approve any recommendations:

**8.1 Public Realm Committee – 3<sup>rd</sup> July 2024**

There were no recommendations.

**8.2 Community Engagement Committee – 10<sup>th</sup> July 2024**

There were no recommendations.

**8.3 Planning Committee – 17<sup>th</sup> July 2024**

There were no recommendations.

**8.4 Building Management Committee – 17<sup>th</sup> July 2024**

There were no recommendations.

**8.5 Governance & Resources Committee – 24<sup>th</sup> July 2024**

There were the following recommendations:

6.2 Financial Regulations 2024 are adopted

6.4 Asset Management Policy 2024 is adopted

6.5 Mayoral Allowance Policy 2024 is adopted

6.7 Performance Management Policy 2024 is adopted

**8.6 Planning Committee Meeting – 14<sup>th</sup> August 2024**

7. Planning Applications Policy 2024 is adopted.

**9. FINANCE & RISK MANAGEMENT**

**9.1 Expenditure to be approved:**

To resolve to approve expenditure as outlined in the Expenditure Reports for June and July 2024.

**9.2 Income Received**

To resolve to note income received as outlined in the Income Received Reports for June and July 2024.

**9.3 Income & Expenditure Report**

To resolve to note the Income and Expenditure Report as of 29 August 2024.

**9.4 Earmarked Reserves:**

To resolve to note the Earmarked Reserves Report as of 29 August 2024.

**10. REPORTS**

To receive the following reports for consideration:

**10.1 Statement of Political Neutrality**

To consider the adoption of a statement on the political neutrality of the Town Council.

**10.2 Committee Membership and Appointment to External Bodies**

To receive a report on Committee Membership and appointments to External Bodies.

**11. MEMBERS' ITEMS FOR INFORMATION PURPOSES ONLY**

**12. WORK PROGRAMME**

To note the work programme for Full Council.

**13. DATE OF NEXT MEETING**

4 September 2024

**14. CONFIDENTIAL ITEMS**

That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

**14.1 Greenacre Centre – Associated Works**