



MINUTES OF THE MEETING OF STOTFOLD TOWN COUNCIL HELD ON WENDESDAY 4 SEPTEMBER 2024 AT 20:00, GREENACRE CENTRE, VALERIAN WAY, STOTFOLD SG5 4HG

Present:

Cllr Steve Buck (Chair), Cllr Steve Hayes (Vice Chair), Cllr Liz Anderson, Cllr Mary Cooper, Cllr Satinderjit Dhaliwal, Cllr Jos Headington, Cllr Lisa Miller, Cllr Danny Matthews, Cllr Jon Smith, Cllr Nigel Venneear, Cllr Bryony Woods

Also Present:

Emma Payne - Town Clerk

300/24 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Bendall, Cllr Hyde, and Cllr Talbot. It was **RESOLVED** to:

Accept the apologies

301/24 DISCLOSURES OF MEMBERS' INTERESTS AND DISPENSATIONS

There were no disclosures of interests.

Standing Orders were suspended whilst the Public Section was opened.

302/24 PUBLIC SECTION

There were no Members of the public present.

303/24 MEMBERS ON OTHER AUTHORITIES

Cllr Wightwick/Woodfine addressed the meeting with an update on CBC.

Cllr Wightwick notified Members that a change to bus service 96A will include collections from Etonbury and Pix Brook schools.

Cllr Kat Woodfine updated Members on the completion of Queen Street roadworks, with potential penalties for the contractor should this overrun. She also updated the meeting about various parking restriction works.

Members raised the change in weight restrictions in Baldock which was having a knock-on effect to Norton Road and impacting residents.

Standing Orders were reinstated whilst the Public Section was closed.

304/24 COUNCIL MINUTES

Members received the Minutes of the Town Council meetings held on 26th June 2024, 31st July, and 14th August 2024.

Subject to the correction of the Full Council Meeting date on the Minutes of 31st July and 14th August 2024 under the "Next Meeting" item from 6th September 2024 to 6th November 2024, it was **RESOLVED** to:

Adopt the Minutes as a true record of the meetings.



305/24 MAYOR'S ANNOUNCEMENTS AND CIVIC ATTENDANCE

Cllr Anderson is undertaking the Three Peaks Challenge, and the Town Council wishes her all the best. Members received the report of the Mayor's Civic Attendances, and it was **RESOLVED** to:

Note the report.

306/24 CLERK'S REPORT, CORRESPONDENCE RECEIVED & MATTERS ARISING FROM PREVIOUS COUNCIL MINUTES, FOR INFORMATION

There was nothing to report.

307/24 COMMITTEE MINUTES

307.1/24 Public Realm Committee – 3rd July 2024

Members received the Minutes of this Committee meeting, and it was **RESOLVED** to:

Note the Minutes.

307.2/24 Community Engagement Committee – 10th July 2024

Members received the Minutes of this Committee meeting, and it was **RESOLVED** to:

Note the Minutes.

307.3/24 Planning Committee – 17th July 2024

Members received the Minutes of this Committee meeting, and it was **RESOLVED** to:

Note the Minutes.

307.4/24 Building Management Committee – 17th July 2024

Members received the Minutes of this Committee meeting, and it was **RESOLVED** to:

Note the Minutes.

307.5/24 Governance and Resources Committee – 24th July 2024

Members received the Minutes of this Committee meeting and noted the recommendations. It was **RESOLVED** to:

Adopt the following:

- a) ***Financial Regulations 2024***
- b) ***Asset Management Policy***
- c) ***Mayoral Allowance Policy***
- d) ***Performance Management Policy***



307.6/24 Planning Committee Meeting – 14th August 2024

Members received the Minutes of this Committee meeting, and it was **RESOLVED** to:

Adopt the Planning Applications Policy 2024 as amended.

308/24 FINANCE & RISK MANAGEMENT

308.1/24 Expenditure to be approved

Cllr Cooper requested clarification on the painting fee for the “Tractor Shed.” The Town Clerk confirmed this was for the changing rooms at the Hitchin Road Football Club as approved by a Public Realm Committee. It was **RESOLVED** to:

Approve the expenditure as outlined in the report.

308.2/24 Income Received

It was **RESOLVED** to:

Note the report.

308.3/24 Income and Expenditure Report

It was **RESOLVED** to:

Note the report.

308.4/24 Earmarked Reserves

It was **RESOLVED** to:

Note the report.

309/24 REPORTS

309.1/24 Statement of Political Neutrality

Members received a proposed statement of political neutrality. It was **RESOLVED** to:

Adopt the Statement of Political Neutrality

309.2/24 Committee Membership and Appointment to External Bodies

Members received a report on committee membership and appointment to External Bodies. It was **RESOLVED** that:

- a) Cllr Lisa Miller be appointed to the Planning and Community Engagement Committees.***
- b) Cllr Jos Headington is appointed as the Town Council’s representative to Stotfold Bowls Club.***

310/24 MEMBERS' ITEMS FOR INFORMATION PURPOSES ONLY



None.

311/24 WORK PROGRAMME

The Work Programme was noted.

312/24 DATE OF NEXT MEETING

Wednesday 9th October 2024.

313/24 CONFIDENTIAL ITEMS

It was **RESOLVED**:

That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

313.1/24 Greenacre Centre – Associated Works

Members received a confidential report on the works associated with the relocation of the library to the Greenacre Centre. It **RESOLVED** to:

Note the report.

SIGNED BY CHAIR:

MINUTES APPROVED (date):