

**MINUTES OF A MEETING OF THE BUILDINGS MANAGEMENT COMMITTEE
HELD ON WEDNESDAY 15 NOVEMBER 2023 AT 7.30PM IN THE COUNCIL
CHAMBER, GREENACRE CENTRE.**

Committee Members present:

Councillors S Hayes (Chairman), S Buck, M Cooper, S Dhaliwal, D Matthews, J Smith, J Talbot

Also present:

Cllr J Bendall and Cllr J Headington
E. Payne, Town Clerk

51/23 APOLOGIES FOR ABSENCE

All Members were present.

**52/23 DISCLOSURE OF MEMBERS INTERESTS AND REQUESTS FOR
DISPENSATION**

There were no declarations made.

53/23 PUBLIC PARTICIPATION – QUESTIONS, COMMENTS & RESPONSES

None present.

54/23 MINUTES OF PREVIOUS MEETING

Members received the minutes of the Buildings Management Committee meeting held on 18 October 2023 and it was **RESOLVED** that:

The minutes are a true record of the meeting.

**55/23 CLERK’S REPORT, CORRESPONDENCE RECEIVED & MATTERS
ARISING FOR INFORMATION**

Cllr Hayes advised the meeting that following a meeting of the DMC at CBC, the planning application to relocate the library to the Greenacre Centre had been approved unanimously.

56/23 REPORTS TO COMMITTEE

56/23.1 Review of Hire Charges

Members considered the hire charges, and it was **RESOLVED** to:

Retain the hire charges at their current level.

56/23.2 Community Café

This is a request from the Churches Together group to run a community café on a Tuesday morning, in the Maple Room, run by volunteers and supplied by The Need Project. It will open from 9am to 1pm, to encourage parents who are dropping off at Roecroft School to attend. It will commence the first week of December, running through to the end of March 2024. They will provide their own Public Liability and Risk Assessment. Some works will be required to be undertaken in the kitchen. It was **RESOLVED** to:

Approve the free use of the Maple Room as a Community Café.

56/23.3 Asbestos Survey

Members received a report outlining the Council's responsibility to monitor any asbestos in the buildings that it owns/manages. Members were advised that they hadn't been undertaken in 5 years. It was **RESOLVED** to:

Obtain quotations for an asbestos management.

56/23.4 PV Cells at Greenacre Centre

Members received a quotation to clean the PV cells at the Greenacre Centre and install bird guards. It was **RESOLVED** to:

Accept the quotation of £1750 to be met from the maintenance budget.

56/23.5 Condition of Arlesey Road Car Park

Members considered the condition of the non-tarmac area of the Arlesey Road car park. Members considered that a contractor was required, and it was **RESOLVED** to:

Obtain quotations for the next meeting for this item.

56/23.6 Cemetery Building Condition Survey

The report had not yet been received. This item will be considered by the Cemetery Committee.

56/23.7 Work Programme

Members received the work programme for this committee. It was **RESOLVED** to:

Note the report.

57/23 ITEMS FOR INFORMATION PURPOSES, RELEVANT TO THIS COMMITTEE ONLY

There were no items.

58/23 DATE OF NEXT MEETING

Wednesday 17 January 2023

The meeting closed at 2002.

MINUTES APPROVED (date):

SIGNED BY CHAIRMAN: