

# STOTFOLD TOWN COUNCIL

Greenacre Centre, Valerian Way, Stotfold, SG5 4HG  
01462 730064 [enquiries@stotfoldtowncouncil.gov.uk](mailto:enquiries@stotfoldtowncouncil.gov.uk)



**Members of the Recreation Grounds, Public Lands & Lighting Committee:** Mrs M Cooper (Chairman), Mrs L Anderson, S Buck, A Hall, S Hayes, Mrs J Hyde, B Saunders, J Smith, J Talbot.

Other Councillors for information only.

**You are hereby summoned** to attend the Recreation Grounds, Public Lands & Lighting Committee meeting to be held in the Council Chamber, Greenacre Centre, Stotfold on **Wednesday 14<sup>th</sup> June 2023 at 7.25pm** for the purpose of transacting business detailed in the agenda.

*C. Jenkins*

**Ms C Jenkins**  
**Assistant Clerk**

9<sup>th</sup> June 2023

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#### Members of the public:

You are now able to observe our meetings by joining via **MS Teams**. Join on your computer or mobile app [Click here to join the meeting](#). Please note, our meetings may be recorded for minute taking purposes, and will be deleted after minutes are approved.

Members of the public are invited to observe the meeting and may participate at the 'public section' agenda item. As per Standing Orders, if you wish to speak, you must notify the Town Clerk of your intention prior to the start of the meeting (contact in advance [enquiries@stotfoldtowncouncil.gov.uk](mailto:enquiries@stotfoldtowncouncil.gov.uk) or 01462 730064 or you will be asked at the appropriate point in the agenda if unable to give prior indication).

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## AGENDA

1. [Apologies for absence](#)
2. [Disclosures of Members Interests and Dispensations](#)
  - a) Members to declare interests in respect of any item on the agenda
  - b) Proper Officer to consider written requests from members for dispensations  
Members are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.
3. [Public section \(max. 15 minutes\)](#)

Members of the public may speak on matters of concern, ask questions or make statements (maximum of 3 minutes per speaker), after giving notice of their wish to do so to the Town Clerk prior to the meeting. Order of speakers will be in order of notification. [Public Participation Policy](#) applies.
4. [Minutes of previous meeting](#)

Members are asked **to confirm** that the minutes of the Recreation Grounds, Public Lands & Lighting Committee meeting held on 12<sup>th</sup> April 2023 are a correct record.

5. **Clerk's Report, correspondence received and matters arising from previous minutes, for information**  
Boot brush scrapper has been installed. Darryl to supply photo.  
Update on bench and bin install (Darryl to supply photo)  
Still awaiting electric meter date advised around early July.
6. **Hire of the Green – Classic Car Show**  
**To discuss** a request to use the Green on 5<sup>th</sup> or 12<sup>th</sup> August 2023 to bring back the Classic Car Show to Stotfold.
7. **Little London Footpath**  
Members **to discuss** a plaque for Little London Footpath, in addition to the fingerpost already agreed. Historical facts to come from Michael Everitt.
8. **Terms of Reference - Updates**  
Members **to discuss** any updates that are needed to the Terms of Reference for the Committee.
9. **Request to use The Green – St Mary's School**  
**To consider** a request from St Mary's School to use The Green for their school sports day on 11<sup>th</sup> July 2023.
10. **Proposal for Stotfold Fayre**  
Members to discuss and consider a request to hold a new Stotfold Fayre in May 2024
11. **Bench outside Larksfield Surgery**  
**To consider** a quote for Costs and installation for a bench outside Larksfield Surgery
12. **Kissing Gate Millennium Green / Gate on Rook Tree Lane**  
Members to discuss the repair or reconstruction of both gates. Teasel are awaiting for the materials to repair
13. **Hitchin Road Rec- Changing Rooms**  
**To discuss** plastering reinstatement around fire escape door at Hitchin Road Changing rooms
14. **Town Ranger equipment – budget**  
**To agree** a budget for 2x Town Ranger positions, to include tools, uniform and PPE
15. **General Power of Competency**  
**To discuss and agree** a level of spend to allow smaller jobs to be completed without the need for committee discussions.
16. **Skate Park Area – Funding**  
**For members to discuss:** From the surgery last year and from the strategic plan it was identified to replace the previously removed skate ramps with a new facility. Through discussion with Central Bedfordshire Council, the potential of relocation of a new skate park to the southern end of Greenacres field adjacent to the A507. Possible potential for Community Assets Grant / ward member grant plus match funding from Ear Marked Reserves.

17. [Bridge into Jubilee Field](#)  
Members to discuss the quote from Gilks for the new bridge to be purchased and installed from Riverside Recreation Ground to Jubilee Field.
18. [Riverside Muga update](#)  
Quotes for lighting repairs, surface work and painting, line marking, netball goals, compound, cctv
19. [Norton Road Allotments – quote for compost bin](#)  
Members to receive a quote from Mr R Golder to manufacture and install a new compost bin at Norton Road Allotments
20. [Millennium Green and Great Close Meadow – grass cut](#)  
Members to receive information regarding the bi-annual grass cut on Millennium Green and Great Close Meadow.
21. [Report – herbicide use with Grass Contract](#)  
Members to discuss a report from Cllr Liz Anderson
22. [Highways report](#)  
**To receive** a report from Councillor Smith, Highways Representative.
23. [Public realm works](#)  
Members are reminded that matters for Central Beds Council can be reported via <https://www.fixmystreet.com/> and if they have any matters that are to be reported to other parties or are general repair or maintenance work for the council, these should not be held until the next committee meeting but should be reported to the office.
24. [Items for information purposes, relevant to this Committee only](#)

CLOSE